

**Rohrerstown Elementary School PTO**  
**Meeting Agenda**  
**Monday, January 23, 2023**  
**6:30 PM**

Meeting ID: 865 6013 9338  
Passcode: 870699

- I. Welcome and Greeting: Heather Harris
- II. Secretary's Report: Meredith Baxter
- III. President's Report: Heather Harris
  - a. Thank you to Katie Zellers for continuing to update the front sign with upcoming PTO events
  - b. Kathy will have VIP dance added to the online district calendar
- IV. Treasurer's Report: Laura Bender
  - a. To date, income \$8327, net expenses \$11,351. \$3024 loss for the year with current balance of \$29,600. These totals include book fair revenue (net \$1500), Family Fun Night expenses.
  - b. Overall total income for fundraising events has been down versus prior year.
- V. Principal's Report: Kathy Swantner
  - a. 6<sup>th</sup> grade Biz Town field trip – 1/25
  - b. Community building activities
    - Themed events to connect between grades (family buddy photos)
    - Resetting assemblies at start of 2023; reminder of rules
    - Tim Mayza visit was helpful to remind students of the importance of education
  - c. Field trips
    - 2<sup>nd</sup> and 6<sup>th</sup> grade not yet scheduled
    - 4<sup>th</sup> grade – 5/9 to Harrisburg
  - d. Title 1 Family Engagement Night – 2/9
    - Connect families to reading program
  - e. There is **not** a 4-day weekend for President's Day; early dismissal on Friday and no school on Monday
  - f. Kindergarten Fair – 3/2
    - Heather will attend and speak/distribute flyers
  - g. PSSAs
    - ELA – 4/24 – 4/28
    - Math/Science – 5/1 – 5/5
    - Aubree will start discussion with other faculty on how to manage sign up for student gifts/goodies. There are leftover items from last year and some teachers may prefer to handle by grade level with room parents or within their classroom.
    - RES provided 'tickets' for PSSA test takers to use in cafeteria for ice cream which can be charged to the PTO; Aubree will double check on interest and number.

- h. Teacher Appreciation Week – 5/8 – 5/12 (Lunch Wednesday, 5/10)
- i. Grade 4 Field Trip – 5/9
- j. Grade 6 Field Trip TBD
- k. Grade 6 CMS Tour – 5/10

VI. Teacher's Report: Aubree Lockard and Lauren Belice

- a. Thank you for the donations for buddy meets and student rewards
- b. End of year class picnics – last two years lunch was provided by the cafeteria; pre-covid PTO gave \$25 - \$50 to each homeroom parent to purchase pizza
  - \$50 to each homeroom parent is a budget stretch (\$1000 for school)
  - May be opportunity to rethink picnics – how to fund or with multiple grade level buddies
  - Parents within grade levels seem willing to donate and that is more easily catered to the picnic plans

VII. SPAC: Heather Harris

- a. Not meeting 2022-2023 school year; placeholder for 2023-2024 school year

VIII. Past Events:

- a. Family Fun Night – 11/9
- b. Scholastic Book Fair – 11/7 – 11/11

IX. Upcoming Events:

- a. Castle Roller Skating (Heather Harris) – 1/28
  - First 250 people at no charge; after 250 maximum charge will be \$5 per person
- b. VIP Dance (Christine Thomas) – 2/24
  - Working on getting volunteer list out this week or next
  - Committee meetings held monthly
- c. Fun Fest – 5/12 3:30 – 7:30 pm
  - Committee meetings already started
  - Port-a-potty service increased to \$535
  - Inflatable and games vender decreased from \$10,420 to \$6,545 based on a la carte choices:
    - Rock wall
    - Hungry hippo
    - Mechanical bull
    - Obstacle course
    - Blow up slide
    - Bumper cars
    - Dunk tank
  - Heather will confirm vendors are not requiring a percentage of ticket sales in addition to fee
  - Confirm all vendors have insurance required by Hempfield
  - Reminder that basket audition requires 'small game of chance' license

X. Fundraisers

- a. Upcoming:
  - S. Clyde Weaver Sub Sale (Carissa Rhoades)
    - Sub costs increase \$0.25, soup cost is the same. RES ticket cost will be the same.

- March is suggested time frame to avoid Easter holiday and Fun Fest
- Heather can print the tickets and send into office
- Flyers go home week of 3/6, due back 3/17, tickets distributed week of 3/27

b. Ongoing:

- Spirit Wear
- Dream Dinners
- Dutch Wonderland – will restart spring/summer; no cost to PTO
- Barnstormers – will restart spring/summer; no cost to PTO

XI. Q.U.I.C.K (Questions, Information, Comments, and Knowledge)

**Thank you for your attendance!**